

LONE STAR REGION, PORSCHE CLUB OF AMERICA, INC.

**MEETING OF THE
BOARD OF DIRECTORS**

December 6, 2022

A regular meeting of the Board of Directors of Lone Star Region, Porsche Club of America, Inc. (the “Club”) was held on December 6, 2022 at Einer’s Garage, 1102 Oliver Street, Houston, Texas 77007. The meeting was called to order by the President, Hector Martinez, at 6:35 p.m.

The President expressed the Club’s appreciation to Einer for the use of the Garage’s facilities for the meeting.

The following were present:

In Person	Via Teams	By Proxy
Hector Martinez	Derek Robins	Vik Day to Hector Martinez
Alastair Donald		Pam Fitzgerald to Hector Martinez
Mike Sergi		Reynaldo Pagan to Andy Cao
Stan Tripp		
David Baxter		
Andy Cao		
Doug Carroll		
Shane Dosser		
Danny Green		
Sean Lloyd		
Bill Lyons		

A quorum was established.

The Minutes of November 1, 2022, upon motion by Mr. Tripp, seconded by Mr. Green, were unanimously approved.

The President reviewed the Action Items from the meeting of November 1, 2022:

ACTION ITEM LIST FROM NOVEMBER 1, 2022

Number	Date Opened	Description	Status
6	1/8/2022	Prepare Budget for magazine	Closed
7	1/8/2022	Estimate revenues for magazine	Closed
15	2/1/2022	Review / Rewrite job descriptions	See below
16	2/1/2022	Establish succession plan for each Office and	Open

		Chair	
24	8-9-2022	Determine whether sponsorship money is taxable	Open
25	8-9-2022	Seek PCA Policy Committee Approval of Bylaws	Open
31	11-1-2022	Prepare tentative schedule	Open
32	11-1-2022	Nominate Officers for 2023	Open
33		Recruit Communications Chair	Martinez / Donald

Mr. Baxter stated that many members of the Board had reviewed the descriptions but that he was waiting to hear from the President, the Treasurer, the Immediate Past President, the Editor, the Driver Education Registrar, and the Chairs of the following committees: Charity, Safety, Car Control School, Tour, and Goodie Store.

Mr. Baxter reported that the Club had received comments on its proposed draft of the Bylaws and, that the Committee had reviewed the comments and revised the previously provided draft. He stated that he was preparing the Committee comments for discussion with the PCA Policy Committee Chair.

Mr. Baxter reminded the Board that he had prepared a draft schedule for 2023 based on the 2022 schedule and input from some of the Chairs. He stated that he needed final dates from some chairs and input from others. He stated that he would contact the Chairs before the next meeting. The President stated that attempts had been made to change the schedule on the website but that a password was needed to access the program.

Mr. Lyons stated that the Nominating Committee had sent out a Notice to the members seeking volunteers for the various offices and had received one response. He stated that the Committee would send another Notice and would, hopefully, receive a better response.

Mr. Sergi provided the Treasurer's report. He stated that the Club had \$53,976.68 in its checking account, \$379,147.51 in its savings account, and \$11,381.14 in its Club Registration account for a total of \$444,505.33. He reviewed the major transactions for the preceding month. He stated that he was working to reduce the number of accounts to permit better visibility into the finances by functional groups and specific events.

The Board discussed the need to publish periodic financial statements. The consensus of the Board is to publish financial statements quarterly for the first three quarters by attaching them to Board Minutes with the understanding that the Club accounts on a cash basis and, therefore, there may be trailing costs and expenditures not included in the quarterly reports. The Board agreed that the annual report would be published in the Lone Star magazine after the close of the fiscal year with the inclusion of all costs and expenses for the year. The Board understood that this would normally mean two to three months after the close of the fiscal year.

Mr. Carroll requested the Treasurer to send out YTD results to each Chair for their use in budgeting for 2023.

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The Vice President had no topics to raise.

The Secretary had no topics to raise.

Mr. Tripp provided the Sponsorship report and noted that \$33,708 had been raised YTD.

Mr. Tripp provided the Membership report and advised that the Club now has 1823 Active members which is a new record.

Mr. Dosser reported that Autocross was working to combine their supply trailer with that of the Car Control School.

Mr. Robins reported that Concours will orders some divisional trophies for 2022. He noted that he had some sponsorship funds to turn in. He noted that he was planning on three or four Concours events in 2023 and that the Kemah event had been confirmed.

Mr. Green reported that the GTG's were going well. The President noted that the Facebook postings showing new members was a good idea.

There was no report from Car Control School.

Mr. Cao provided the report regarding DE activities. He noted that Schnellfest at COTA was November 18 – 20 and that attendance was high enough that some people had to be turned away. He noted that the DE on December 3 and 4 at MSRH went well with 99 registrants and 90 cars. He noted that there were multiple first timers. He stated that the next DE is January 14 and 15. He stated that dates were set for DEs in 2023 but that no contract was executed with MSRH yet. Mr. Cao stated that Alex Rezende would shadow and assist him in 2023 with the intent that he would assume Chair duties in 2024.

Mr. Lyons reported that six new instructors had been approved in the November and December DE events.

There was no report regarding the magazine but it was noted that Mr. Day was finalizing an issue with the intent to distribute prior to the end of the year.

Mr. Lloyd provided the Safety report and advised that PCA had provided a webinar on DE topics which had clarified a number of issues. The Board discussed seat belt expiration issues and Mr. Lloyd stated that he would coordinate approach with Hill Country and Maverick regions.

There was no report from Touring.

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Mr. Donald stated that he was waiting on PCA to finish setting up the store on its website to include items with LSR logos.

The President stated that the Club has a social event at River Oaks Porsche on December 10 and that all arrangements have been made. He also note that the Club has a dinner on January 14 at Maggiano's.

There was no report from Communications.

There was no other new business to discuss.

Upon motion duly made, seconded and approved, the meeting was adjourned at 7:51 p.m.

Hector Martinez
Hector Martinez, President

Respectfully submitted,

David Baxter
David Baxter, Secretary

ACTION ITEM LIST FROM DECEMBER 6, 2022

Number	Date Opened	Description	Responsibility
15	2/1/2022	Review / Rewrite job descriptions	Baxter / Donald
16	2/1/2022	Establish succession plan for each Office and Chair	All Board members
24	8-9-2022	Determine whether sponsorship money is taxable	Sergi
25	8-9-2022	Seek PCA Policy Committee Approval of Bylaws	Baxter
31	11-1-2022	Prepare tentative schedule	Baxter
32	11-1-2022	Nominate Officers for 2023	Day / Green / Lyons
33		Recruit Communications Chair	Martinez / Donald
34	12-6-2022	Obtain Schedule password	Martinez

35	12-6-2022	Send out 2022 YTD results to each Chair for 2023 budgeting purposes	Sergi
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