

LONE STAR REGION, PORSCHE CLUB OF AMERICA, INC.

**MEETING OF THE
BOARD OF DIRECTORS**

April 5, 2022

A regular meeting of the Board of Directors of Lone Star Region, Porsche Club of America, Inc. (the “Club”) was held on April 5, 2022 at Einer’s Garage, 1102 Oliver Street, Houston, Texas 77007. The meeting was called to order by the President, Hector Martinez, at 6:30 p.m.

The President expressed the Club’s appreciation to Einer for the use of the Garage’s facilities for the meeting.

The following were present:

In Person	Via Teams	By Proxy
Hector Martinez	Stan Tripp	Alastair Donald To David Baxter
David Baxter		Andy Cao to Rey Pagan
Shane Dosser		Doug Carroll to Hector Martinez
Danny Green		Vik Day to Hector Martinez
Steve Jacoby		David Diulus to Hector Martinez
Reynaldo Pagan		
Derek Robins		

A quorum was established.

The President noted that PCA had recently encouraged Clubs to utilize funds for members rather than keeping large reserves. He suggested that we might consider a new member event. He noted that PCA had also approved the use of drones at Club events with restrictions including the drone operator be properly licensed as a drone pilot.

The Minutes of March 8, 2022, upon motion by Mr. Jacoby, seconded by the President were unanimously approved.

The President reviewed the Action Items from the meeting of March 8, 2022:

Number	Description	Status
1	Find Chair for Charity	Stan Tripp has a candidate and will follow up.
2	Find replacement for Stores	The President may have a candidate.
3	Find replacement for Tour chair	The President stated that the Club was still looking.

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4	Obtain new signature cards for checking and savings accounts to include Vice President	Still outstanding.
5	Find replacement for Treasurer	Mr. Donald reported that he had three candidates and would make a recommendation.
6	Prepare budget for magazine	The President stated that this was still being reviewed.
7	Estimate revenues for magazine	No report
15	Review / Rewrite Job Description	Mr. Baxter noted that there had been some discussion, but that this was an outstanding item.
16	Establish succession plans for each office and Chair	Still outstanding.
17	Review Bylaws / Make appropriate recommendations	Mr. Baxter stated that the Committee had met once and had made good progress.
18	Prepare rules for social media	Mr. Jacoby stated that this was still outstanding.

The President reported that Mr. Van Landingham had advised that he was working with Edgar & Edgar, CPA to complete the 2021 tax returns.

There was no Treasurer's report.

Mr. Trip advised that he and the President had contacted a large number of potential sponsors and advertisers and had renewed many relationships and had established some new ones. He reviewed the listing in detail and advised that the Club had collected \$22,958 from nine of the sponsors and were working to finalize the agreements with the balance with potential additional revenue of \$9500. He noted that he was attempting to start all sponsors as of March 1. He stated that he had completed a job description for the Member-at-Large Chair.

Mr. Trip advised that the Club has 1794 primary members which is a record high number. He stated that he had completed the Job Description for the Membership Chair.

Mr. Dosser reported that the next Autocross would be on April 24 at the Houston Police Academy, that 37 were registered, and that 65 were expected.

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Mr. Robins stated that the next Concours would be on June 11 at Porsche North. He reviewed the potential sponsors. He noted that he would be scheduling a Judges Training event in the near future. He also stated that the committee was considering a Concours at the Karbach Brewery in September with only a People's Choice award.

The President stated that a Car Control School is being planned for June.

Mr. Baxter stated that Mr. Donald had noted that we have a badge supplier in Houston who he recommends that we continue to use.

Mr. Pagan presented the report for Driver's Education. He stated that the March 26 and 27 DE was well attended with 135 participants from as far away as California. He noted that an instructor training school was conducted and several new instructors were approved. He noted that an incident occurred with damage to a car and to the chain link fencing. Mr. Pagan stated that a DE Chair transition plan has been implemented with Alex Rezende stepping in. He noted that the plan is to have Mr. Rezende ready in 2023 or 2024. He noted that the next DE will be Schnellfest in Austin on July 28 – 30. He stated that the next LSRPCA DE would be October 8 and 9 in conjunction with Porsche North Houston.

There was no report regarding the Magazine.

There was no report regarding Safety.

The President reported that Blue Bonnet Tours I and II were sold out and scheduled for April 9 and 16. He noted that he was still looking to find a Chair candidate.

The President stated that he was still looking for a candidate for the Goodie Store.

The President reported that no social activities were currently planned.

Mr. Jacoby stated that he was planning to make some changes in the social media moderators and asked any Board members if they are a moderator to contact him before eliminating any posters.

Mr. Baxter reported that the Bylaws Review Committee had met and had made good progress.

Mr. Baxter reminded the Board that, if any events involving moving cars and requiring insurance coverage are changed as to date or location, he be notified on a timely basis so that the appropriate insurance certificates could be requested.

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New Business

The President asked if Board members could utilize business cards. The consensus was that business cards could be used and about 100 would be sufficient for most Board members.

Mr. Trip noted that he had prepared a charter for a Sponsorship Governance Committee and noted that the purpose was to have a smaller group oversee the sponsorship process. After discussion, and upon motion by Mr. Baxter, seconded by Mr. Jacoby, it was decided to create the Sponsorship Committee in accordance with the proposed charter.

There was no other new business to discuss.

Upon motion duly made by Mr. Pagan, seconded by Mr. Jacoby and approved, the meeting was adjourned at 8:00 p.m.

Hector Martinez

Hector Martinez, President

Respectfully submitted,

David Baxter

David Baxter, Secretary

ACTION ITEM LIST

Number	Date Opened	Description	Responsible Person
1		Find Chair for Charity	Martinez / Donald
2	8/4/2021	Find replacement for Stores	Martinez / Donald
3	10/6/2021	Find replacement for Tour chair	Martinez / Donald / Carroll
5	1/8/2022	Find replacement for Treasurer	Martinez / Donald / Van Landingham
6	1/8/2022	Prepare budget for magazine	Donald and Van Landingham
7	1/8/2022	Estimate revenues for magazine	Martinez
15	2/1/2022	Review / Rewrite Job Description	All members of Board
16	2/1/2022	Establish succession plans for each office and Chair	All members of Board

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Action Item List (Cont'd)

17	2/1/2022	Review Bylaws / Make appropriate recommendations	Baxter / Carroll / Globe / Jacoby/ Martinez
18	3/8/2022	Prepare rules for social media	Jacoby