

LONE STAR REGION, PORSCHE CLUB OF AMERICA, INC.

**MEETING OF THE
BOARD OF DIRECTORS**

February 1, 2022

A regular meeting of the Board of Directors of Lone Star Region, Porsche Club of America, Inc. (the “Club”) was held on February 1, 2022 at Einer’s Garage, 1102 Oliver Street, Houston, Texas 77007. The meeting was called to order by the President, Hector Martinez, at 6:30 p.m.

The President expressed the Club’s appreciation to Einer for being able to use the Garage’s facilities for the meeting.

The following were present:

In Person	Via Teams	By Proxy
Hector Martinez	Pam Fitzgerald	Reynaldo Pagan to Steve Jacoby
Alastair Donald		
Rob Van Landingham		
Stan Tripp		
David Baxter		
Andy Cao		
Doug Carroll		
David Diulus		
Shane Dosser		By Telephone
Steve Jacoby		Derek Robins
Bill Lyons		

A quorum was established.

The President advised the Board that he had spoken with Derek Robins and Jordan Remelje regarding the open Concours Chair and that they had agreed to fill the role. A question was raised as to who would be the actual Chair. Mr. Robins confirmed that he would be willing to accept the position with the understanding that others would be assisting but subject to his responsibility. Upon motion by Mr. Donald, seconded by Mr. Tripp, Derek Robins was unanimously elected as the Concours Chair. Mr. Robins stated that he had spoken with Mr. Roy but had not received a handoff of any materials. Mr. Robins stated that the next Concours would be March 5 at the Kemah Boardwalk.

The Minutes of January 8, 2022, upon motion by Mr. Jacoby with a correction, seconded by Mr. Tripp were unanimously approved.

The President reviewed the Action Items from the January 8, 2022 meeting:

1. Chair for Charity Open

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| 2. Chair for Stores | Open |
| 3. Chair for Touring | Open |
| 4. New bank signature cards | Open |
| 5. Replacement for Treasurer | Have one candidate and a potential candidate |
| 6. Budget for Magazine | Open |
| 7. Estimate revenues for magazine | See discussion below |
| 8. Chair for Concours | See above – Complete |
| 9. Obtain graphic for revised logo | See discussion below |

The President announced that Louis Escorcia had submitted his resignation as Member-at-Large due to new additional responsibilities at work. He noted that the responsibilities of the Member – at-Large included interfacing with sponsors and advertisers, coordinating invoicing with the Treasurer, notifying the Communications Chair and the Editor of any such agreements and assisting with collections, as required. Mr. Donald nominated Stan Tripp to fill the Member-at-Large Chair. Mr. Jacoby seconded the nomination and Mr. Tripp was unanimously elected as member-at-Large. Mr. Tripp stated that he would begin searching for a replacement as the Membership Chair.

Mr. Donald stated that finding a Tour Chair was a critical issue. After discussion, Doug Carroll volunteered to prepare a notice to members asking for volunteers for Mr. Jacoby to distribute through email and social media.

The President advised the Board that he and Mr. Baxter had reviewed the status of sponsors and potential sponsors. He stated that he would work with Mr. Tripp to contact the sponsors and collect funds for 2022. Mr. Baxter stated that it appeared that approximately \$28,000 was available through advertising and that the Club had to collect the funds on a businesslike basis.

Mr. Donald stated that the Board would have to review the continuation of the magazine after the budget was established and revenues were determined.

The Board discussed the magazine. It was suggested that Mr. Day might be concerned about continuing as Editor. The President stated that he would speak offline with Mr. Day.

Mr. Carroll reminded the Board that the position of Editor required a special skill set. Mr. Donald suggested that a job description be prepared to enable the Club to advertise for a replacement, if required.

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Mr. Van Landingham reminded the Board that collection of sponsor fees was one issue to support the magazine but that editorial content was also needed. Mr. Baxter suggested that each Chair should identify one or more members who participate in the event and ask them to write an article describing the event. The President stated that it would be helpful to have photos, particularly photos showing members having a good time at the event.

The President advised that he had sent a proposed logo to the printer to work up and that he would distribute it to the Board for review.

Mr. Van Landingham provided the Treasurer's report. He stated that the Club had \$20,916.23 in its Comerica checking account, \$378,800.73 in its Capital One savings account, and \$435.35 in its Club Reg account for a total of \$400,152.31 in current assets. He noted that the January DE had produced a profit of \$2,784.51 and that the January Car Control Clinic had produced a profit of \$627.07. He further stated that most activities were essentially break even during 2021 except for the Administrative expenses which drove the loss for the year.

Mr. Van Landingham stated that he would be leaving town in approximately two weeks but that he was willing and able to continue to assist the Club until a successor was located. He turned over the P.O. Box key and the Club's credit card to Doug Carroll and the Square machine to the President.

Upon motion by Mr. Jacoby, seconded by Mr. Donald, the Board extended the Club's sincere appreciation to Mr. Van Landingham for his services and stated that he had had a very positive impact on the Club's activities.

Ms. Fitzgerald stated that she was making arrangements for a Social at Nino's on March 12. She noted that the restaurant required a \$2000 deposit and requested Board approval. The Board approved the request and suggested that the payment be made using the Club's credit card. Ms. Fitzgerald was requested to post the contract in Teams. Ms. Fitzgerald requested that Catherine Doughty be able to access Teams. Mr. Jacoby noted that each additional seat would necessitate an additional cost of approximately \$8,00 per month. The Board approved the request. Ms. Fitzgerald suggested that we place a display regarding the Club's charity at each Social event and request donations. The Board supported the request.

Mr. Van Landingham reminded the Board that the Club had obtained donations at the Night at the Museum and had significant funds designated for Charity.

Mr. Tripp stated that the Club now has 1782 primary members which is an increase of 16 for January. He noted that approximately 50 cars were at the GTG at Garage Ultimate on January 29.

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Mr. Dosser stated that Jim Hedderick was doing much better and was out of the hospital but was still in rehabilitation. He noted that he had possession of the Autocross trailer and asked where he could park it. The President stated that he would work to locate a storage area. Mr. Dosser asked for a check for Houston Police Academy. Mr. Van Landingham stated that he would provide it but needed the contract or other evidence of the cost. Mr. Dosser stated that the next Autocross event would be February 20. Mr. Diulus volunteered to be the safety observer. Mr. Dosser asked if the Club would allow walk-ons at a rate of \$75. The Board agreed that this could be permitted.

There was no report from Concours. The President stated that the 2021 budget could be used as a placeholder for the 2022 budget. It was noted that the next Concours is scheduled for March 5 at Kemah.

Mr. Diulus provided the Car Control Clinic report. He said that the January clinic had 27 participants and was a good event enjoyed by all. He stated that the March clinic was cancelled and that the next events would be in June and November in cycle with Autocross. He stated that he was assessing the status of the track equipment. He noted that the Club needed to track the equipment (including any necessary inspections) in Teams.

Mr. Baxter asked if the trailers were insured. No one was aware of any insurance covering the trailers or their contents. Mr. Baxter suggested that this be reviewed when the contents were inventoried.

Mr. Cao reported on DE. He stated that the January event was well attended with 118 drivers. He noted that he had increased the fees by \$10 per person and heard no comments. He noted that registration was now open for Schnellfest in Austin on February 24 – 26. He noted that the next LSR DE would be March 26 – 27 at MSRH and that registration would open February 26.

Mr. Lyon reported that five new instructors had a very successful inaugural weekend at the January DE.

There was no report from Safety, Touring, or Stores.

Mr. Jacoby stated that Zoltan Parmai had assumed the role of Web manager and was taking over those duties. He stated that he was looking for Social Media content and YouTube content coordinators. He stated that if the Chairs need communications to go out, they should write the content copy to him and emails can go out normally within 24 hours. He noted that he had removed Historian and Boxstoberfest from the Contact page on the web site. He noted that expense reports could be placed in the folders in teams and the file could be shared with the Treasurer. He stated that the Board had previously decided that the Facebook group should be private but that it had not been implemented. The Board agreed that the group should be private. Mr. Jacoby noted that the Club need a Bluetooth speaker for use during its in-person meetings so that those not present could

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The Board indicated approval and Mr. Jacoby stated that he would present a budget request.

Mr. Donald stated that the Club needed to establish a succession for each officer and each director. He noted that he had created a powerpoint document and placed it in the VP file in Teams addressing this issue. He reviewed the reasons for the need and the current and future potential and actual vacancies on the Board. He noted that this would need to be a topic for further discussion. He noted that there was a distinct need for appropriate job descriptions for each position. He noted that the Club had obtained recognition gifts for Messrs. Oberti, Goldman, and Hedderick and Ms. Goldman.

New Business

The President stated that there was a need to establish a committee to review the Bylaws and to make any appropriate recommendations. He asked for volunteers and appointed himself, David Baxter, Doug Carroll, Steve Jacoby and Mike Globe.

There was no other new business to discuss.

Upon motion duly made by Mr. Diulus, seconded by Mr. Jacoby and approved, the meeting was adjourned at 8:25 p.m.

Hector Martinez
Hector Martinez, President

Respectfully submitted,

David Baxter
David Baxter, Secretary

ACTION ITEM LIST

Number	Date Opened	Description	Responsible Person
1		Find Chair for Charity	Martinez / Donald
2	8/4/2021	Find replacement for Stores	Martinez / Donald
3	10/6/2021	Find replacement for Tour chair	Martinez / Donald / Carroll
4	2/1/2022	Obtain new signature cards for checking and savings accounts to	Van Landingham

		include Vice President	
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5	1/8/2022	Find replacement for Treasurer	Martinez / Donald / Van Landingham
6	1/8/2022	Prepare budget for magazine	Donald and Van Landingham
7	1/8/2022	Estimate revenues for magazine	Martinez / Escorcia
9	1/8/2022	Obtain graphic for revised logo and distribute to Board	Martinez
10	2/1/2022	Find GTG Chair	Tripp
11	2/1/2022	Contact sponsors and collect fees	Martinez / Tripp
12	2/1/2022	Assess / inventory Car Control Clinic equipment	Diulus
13	2/1/2022	Find Social Media and YouTube coordinators	Jacoby
14	2/1/2022	Take Facebook private	Jacoby
15	2/1/2022	Review / Rewrite Job Description	All members of Board
16	2/1/2022	Establish succession plans for each office and Chair	All members of Board
17	2/1/2022	Review Bylaws / Make appropriate recommendations	Baxter / Carroll / Globe / Jacoby