

LONE STAR REGION, PORSCHE CLUB OF AMERICA, INC.

**MEETING OF THE
BOARD OF DIRECTORS**

March 3, 2021

A regular meeting of the Board of Directors of Lone Star Region, Porsche Club of America, Inc. (the “Club”) was held on March 3, 2021 via Zoom. The meeting was called to order by the President, Hector Martinez, at 6:30 p.m.

The following were present:

Hector Martinez	David Dialus	Jim Hedderick
Alastair Donald	Trace England	Sean Lloyd
Kathy Kendall	Pam Fitzgerald	Tom Roy
Rob Van LANDINGHAM	Edwin Goldman	Stan Trip
Louis Escorcia	Nicole Goldman	David Baxter
Doug Carroll	Carlos Guevara	Michael Davis
Vik Day		

Mr. Donald stated that he had received a proxy from Mr. Cao. A quorum was established.

The Minutes of the meeting of February 3, 2021, upon motion by the President, seconded by Mr. Donald were unanimously approved.

Mr. Van LANDINGHAM presented the Treasurer’s report. He stated that the Club had \$378,077.11 in its savings account and \$49,245.78 in its checking account for a total of \$427,322.89. He noted that there had been positive cash flow in February of \$13,651.53. He reported that the last DE had a net loss of \$827.34, the last Autocross had a net profit of \$782.86, the Sam Houston Tour had a net profit of \$297.85, and the Kemah Concours currently has a profit of \$414.76. He stated that he had recently paid bills for the publishing and postage for the LSR magazine totaling \$14,502.08. He stated that the above balances did not include any ad revenue for the magazine. The President stated that he would follow up on the outstanding receivables. Mr. Van LANDINGHAM noted that the Club had recently received funds from PCA in the amount of \$6,701.89 for merchandise and membership fees. He stated that he had recently attended a PCA Webinar regarding the duties of the Treasurer which had raised some interesting points. He stated that he would work with Mr. Carroll regarding the Club’s tax return for 2020.

Mr. Van LANDINGHAM raised the question as to whether it would be good practice to have dual signatures on checks above some certain figure. Mr. Carroll suggested that it might be a better practice to have one signature and a second approval via email for those checks. Mr. Carroll also stated that most checks written by the Club are less than \$1,000 with a few being in the \$2-3,000 range. After discussion, it was the consensus that checks exceeding \$5,000 should be approved by the Treasurer or the President and the applicable chair.

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Mr. Van Landingham also suggested that it would be appropriate to require two approvals for any withdrawals from the savings account. After discussion, it was the consensus that any such withdrawals should only be done with the approval of the Treasurer and the President.

Mr. Donald requested that a Balance Sheet and a Cash Flow Statement be prepared for year-end 2020. Mr. Van Landingham stated that he would provide the requested reports.

Mr. Dialus reported on the Car Control activities. He stated that he was making plans for a clinic to be held at MSR Houston on April 18 with spaces for 15 participants. He stated that he was arranging for instructors.

Mr. Trip reported on Membership. He stated that the Club gained 8 members during February but lost 41 due to non-renewals. He stated that he would have a membership stand at the Kemah Concours on March 6.

Ms. Fitzgerald stated that she was considering starting Socials in mid to late April with a small group of 25 – 30 participants and then increasing the numbers as time goes by and the impact of the pandemic can be better understood. She noted that it might be difficult to meet the minimum fee requirements of various restaurants. She asked for the Boards thoughts. The President noted that the Governor had just cancelled the state-wide Covid restrictions. Mr. Trip noted that businesses and people need to use their own judgment with respect to hosting or participating in such activities. Mr. Goldman suggested that we should establish similar participant levels for various activities to be consistent. He noted that the Tours were attracting 30 cars and 60+ people. Mr. Roy suggested that we need to check on restaurant policies as part of the planning process.

Mr. England suggested that the Club acquire a Microsoft 365 account. He noted that it could be used for newsletters, email, and communications. He stated that the cost would be about \$125 per month for 20 – 25 accounts. The President authorized him to arrange for the account.

Mr. England stated that he had sent out several Blinkens recently, that the newest edition of the LSR magazine was posted on the website, and that the Board Minutes had also been updated on the website.

Ms. Kendall stated that insurance certificates had been obtained for the March 14 Autocross and the Blue Bonnet Tour #1. She noted that she had not received the insurance certificate for the March 20 DE and had not yet requested the insurance certificate for the Blue Bonnet Tour #2.

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Mr. Goldman stated that the Sam Houston Tour had been a big success with 30 cars and 60+ people participating. He noted that the demand for the Blue Bonnet tours was higher than expected. He advised that he was working on the routes for the Blue Bonnet tours and gaging the impact from the recent cold weather.

Ms. Goldman stated that the Club sold no merchandise last month. The President stated that he would have some items at the Concours on March 6.

Mr. Roy stated that the Club would have its first Concours of the year on March 6 at the Kemah Boardwalk. He stated that 62 cars were registered and that this was the greatest number ever for LSR. He noted that there would be room for “display” or unjudged cars around the area. He noted that the Club was receiving great support from the owner of the premises. He also noted that several 356’s and a 918 had registered and that there would be a great variety of cars to view.

Mr. Hedderick stated that the BMW Club hosted a successful autocross event last Sunday at the Grand Sport Speedway with 57 cars participating. He noted that approximately 15 LSR member with seven or eight cars participated. He reminded the Board that LSR was co-sponsoring autocross events with the BMW Club and alternating hosting duties. He also stated that the plan was for LSR to adopt the Parade Competition Rules but with a smaller number of classes.

Mr. Baxter asked Mr. Goldman if there were any thoughts as to arranging a Tour to Parade 2021 in French Lick, Indiana. Mr. Goldman stated that LSR had toured to Parade previously and he would look into it.

Mr. England asked all members of the Board to please provide him with an email address other than the Club address.

Mr. Lloyd stated that going forward we need to let members make their own decisions with regard to Covid protocols at LSR events. Mr. Donald stated that we needed to adhere to all safety protocols for the March 20 DE.

Mr. Donald stated that we needed to continue to collect the Communicable Disease Waivers from participants until PCA provides direction otherwise.

Mr. Davis introduced himself and stated that he had been a member for over 20 years but had not been active for a few years and that he wants to get more involved with Club activities. He noted that he had recent experience with SCCA events.

Mr. Donald stated that the Club needed Chairs for the following: Charity, Sim Race, Social Media, BoxtoberFest, and the Club Race.

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Mr. Donald moved to elect Carlos Guevara as Chair for the Club Race. The motion was seconded by Mr. Goldman and approved.

Mr. Donald stated that he had received a report from Mr. Cao regarding DE activities. He stated that that Club had 84 participants at the last DE and had incurred no incidents. He stated that the next DE would be March 20 and 21 at Houston and that 68 had registered. Mr. Donald asked Mr. England to issue a Blinken alert as we would normally expect 120 – 125 participants.

Mr. Donald stated that the Austin SchnellFest would be April 9 – 11 with activities on Friday afternoon, Saturday afternoon and all day Sunday. He noted that Hill Country would be hosting a car control clinic at the site on Friday morning and the cost was \$99.

Mr. Escorcía reviewed his activities with respect to Sponsors. He noted that the Club’s Media Kit included a reference to newsletters and that potential sponsors were clearly interested in how many potential customers were being reached. After some discussion, the President stated that he would prepare a newsletter for issuance each month.

Mr. Carroll stated that he would contact Comerica Bank and set up an appointment for the new signatories on the checking account to execute the bank cards.

The President requested that all Board members send a recent “head shot” to Mr. England for publishing on the website.

There was no other new business to discuss.

Upon motion duly made by Mr. Donald, seconded by the President and approved, the meeting was adjourned at 8:01 p.m.

Hector Martinez, President

Respectfully submitted,

Kathy Kendall, Secretary